

THE KENTUCKY BOARD OF EXAMINERS OF PSYCHOLOGY MINUTES
August 6, 2012

A meeting of the Board of Examiners of Psychology was held on August 6, 2012 at the Office of Occupations and Professions in Frankfort, KY.

Robin Vick, Board Administrator

MEMBERS PRESENT

Owen Nichols, Psy.D. Vice-Chair
William G. Elder, Ph.D.
Thomas W. Miller, Ph.D.
Sally Brenzel, Psy.D.
Melissa Hall, M.A.
Stanley Bittman, Ph.D.

OTHERS PRESENT

Ryan Halloran, Assistant Attorney General
Lisa Willner, Executive Director of KPA

MEMBERS ABSENT

OCCUPATIONS AND PROFESSIONS STAFF

Eva R. Markham, Ph.D. Chair
Danette Morton-Page, M.A.
Paula Glasford

CALL TO ORDER

Dr. Nichols, Vice-Chair, called the meeting to order at 10:20 a.m. on August 6, 2012.

MINUTES

The minutes of the July 2012 meeting were called to the attention of the Board. A motion was made by Dr. Miller to approve the minutes as amended. The motion, seconded by Dr. Bittman, carried.

MONTHLY FINANCIAL REPORT & LEGAL FEES

The financial reports ending July 2012 and Fiscal Year 2012 End Report were presented to the Board. A motion was made by Dr. Miller to accept the financial statement and legal fees. The motion, seconded by Dr. Bittman, 5 in favor, Dr. Elder abstained.

O & P REPORT

None

LEGAL MATTERS

COMPLAINTS SCREENING COMMITTEE

Mr. Halloran discussed with the board that he has a conflict of interest as temporary legal counsel for the board. He also discussed filling the vacant position at the Attorney General's office. The Kentucky Board of Examiners of Psychology, Complaint Committee made a motion to defer complaints due to attendance of committee. The motion, seconded by Dr. Elder.

- Case 00-05 – Ongoing.
- Case 03-12 and 06-05 – Ongoing.
- Case 10-19 – Ongoing.

- Case 10-30 – Ongoing.
- Case 11-03 A – Ongoing
- Case 11-04 – Ongoing.
- Case 11-07 – Ongoing.
- Case 11-08 – Ongoing.
- Case 11-14 – Ongoing.
- Case 11-15 – Ongoing.
- Case 11-16 – Ongoing.
- Case 11-18 – Ongoing.
- Case 11-19 – Ongoing.
- Case 11-20- Ongoing.
- Case 11-22 – Ongoing.
- Case 12-01 – Ongoing.
- Case 12-03 – Ongoing.
- Case 12-04 –Ongoing.
- Case 12-07 – Ongoing.
- Case 12-08 – Ongoing.
- Case 12-09 – Ongoing.
- Case 12-10 – Ongoing.

COMMITTEE REPORTS

Supervision Committee – Dr. Elder discussed case 12-13. Dr. Brenzel suggested that for initiating complaint, Dr. Elder should create a list of questions and send to Mr. Halloran and cc Dr. Brenzel. A motion was made by Dr. Elder to send postcard reminders to supervisees once a month with the list of forms that are due bi-annually or annually. The motion, seconded by Dr. Miller, carried.

Continuing Education Committee – Ongoing and routine monitoring.

Credentials Review Committee – Ms. Hall discussed an application regarding employment, Ms. Vick will send a letter requesting more information.

Dr. Elder discussed sending a letter explaining why supervisees will start getting a postcard on reminder of supervisory forms.

Dr. Miller discussed concern on educating people/applicants about laws, process and requirements on applying. Discussed putting information in newsletter and Dr. Miller is going to work on getting material for newsletter.

Dr. Bittman discussed HSP and oral exam requirements.

Dr. Nichols suggested deferring questions to legal. Credentials Committee put questions together for legal on HSP and post-doctoral hours.

Examination Committee – Ms. Hall discussed general feedback letter for structured exam. The next exam will be held on September 21, 2012.

Disciplined Psychologists Reports – Dr. Elder discussed Stuart Palmer, Psy.D., advising that he and his supervisor, Douglas Hindman Ph.D., are making progress. Dr. Hindman report was updated on boundary issues, dual relationships and 2nd office location. Board discussed that if Dr. Hindman has a concern he needs to spell them out. Board only needs to know about Palmer's progress, nobody else in the practice.

EXPIRED LICENSURE REPORT

There were two expired license for the month of April 2012. A motion was made by Dr. Miller to send a certified letter to these licensees advising them that their license has expired and that they must cease practice. The motion, seconded by Dr. Bittman, carried.

OLD BUSINESS

Private Legal Counsel – Mr. Brengelman addressed the board. A motion was made by Dr. Brenzel to go into closed session at 11:20 a.m. to discuss appointment of private counsel. The motion, seconded by Dr. Bittman, carried. A motion was made by Dr. Miller to come out of closed session at 11:45 a.m. The motion, seconded by Ms. Hall, carried. A motion was made by Dr. Miller to move as quickly as possible for RFP for legal counsel and to also have Attorney General's office provide information on candidate that they will provide. The motion, seconded by Dr. Brenzel, carried.

NEW BUSINESS

Letters from Katelin Blair – Board discussed letters and Mrs. Vick is to send a response with correction of name on the person she is writing about and a complaint form.

CONFLICTS

None.

SCHEDULE NEXT MEETING

The next Board meeting will be held on September 10, 2012 at Occupations and Professions in Frankfort, KY.

TRAVEL AND PER DIEM

A motion was made by Dr. Miller to approve payment of travel expenses and per diem compensation for eligible members attending today's meeting. The motion, seconded by Elder, carried.

ADJOURNMENT

A motion made by Dr. Miller to adjourn the meeting at 12:00 p.m. The motion, seconded by Dr. Brenzel, carried.

Owen Nichols, Psy.D. Vice-Chair